



Cutnall Green C of E Primary School

Headteacher – Mr B King

School Lane, Cutnall Green

Droitwich, Worcestershire, WR9 0PH

Tel: 01299 851256

Email: office-cgr@riverscofe.co.uk

Web Site: www.cutnallgreenprimary.co.uk

To our new children and families,

We are so pleased that you will be coming to join us at Cutnall Green Pre-School. Please find enclosed your pre-school application and information pack that details everything you need to know:

1. Application form
2. Admissions Policy
3. RE Policy
4. Funded Hours Declaration Form
5. About our Pre-School Team
6. All about me forms
7. Food tasting permissions
8. Pre-School Information

Attached to this email, you will receive an invitation for your child to attend a settling-in session, (morning 08:45am-11:45am) or afternoon (11:45am-3:15pm). These sessions will be split so that they can have one hour with you, two hours on their own. Please note these sessions will not include lunchtime but your child will have a drink and snack during the session.

Please share the following information with your child:

If you are coming to Pre-School for a 'school day' of 08:45am-3:15pm or for a morning session 08:45am-11:45am, you will come across the playground as the rest of the school does. The gates open at 08:30am and close at 08:45am, any arrivals after this time will need to be via the school office. Parents/Carers can walk children to the pre-school building for drop-off and collection. Grown-ups are not allowed into the building, so make sure that you say your goodbyes before your child goes in. There will be plenty of staff to help for the first few days. If your child is starting or finishing at lunchtime (11:45am) please come to the side door via the ramp.

Once you are in Pre-School, we will show you where to hang up your coat and where to put your lunch bag, and then you can explore and play. If you are having lunch with us, a hot meal can be purchased from ParentPay (a login will be issued to you when you have started) or you can bring a packed lunch. We will all eat lunch together in the main school hall. Due to allergies within the school, we ask that no nut products are brought into school, this includes spreads such as Nutella and Peanut Butter.

Please bring a pair of wellies and a named puddle suit that can be kept in pre-school for when we are playing outside, which we hope to do a lot. Please also make sure that your child is sent into Pre-School in the correct school uniform that is clearly labelled. Branded uniform can be purchased from our provider:

ACE, 57 High Street, Droitwich, Worcestershire, WR9 8EP

Tel: 01905 772652

<http://www.ace-essentials.co.uk>

Please provide a spare change of clothes and underwear (including socks), clearly labelled with your name, to be kept at pre-school, in case of accidents or getting messy from our activities.

You will have a key worker who will help you to settle in and we will tell you who they are when you arrive. Your grown-ups will be sent login details for SeeSaw, as we will take photographs and make observations of you doing things in Pre-School and these will go on the page for you to share at home. Over time we will see how you have grown up and what you have learnt to do. If you would like to share some photographs of special times and special people, your grown-ups may be able to put them on to SeeSaw and your key worker will be able to look at them with you in school.

We are excited to welcome you into our wonderful Pre-School to join the fun! If you have any questions, please contact us on preschool-cgr@riverscofe.co.uk

We look forward to seeing you very soon.

Best Wishes

Pre-School Team

